

June 15, 2016
QAE PTSA General Membership Meeting
QAE Cafeteria 7:00-9:00
Notice given via email, Rocket Reader, school calendar

Attendance: See sheet in secretary's folder.

Heath Dixon opened the meeting at 7:04, welcomed all in attendance, and introduced the agenda.

Minutes circulated by Kari Edmondson

Ian Stewart motioned to approve the February 10, 2016 minutes. Christa Winquist seconded. No discussion. All in favor. None opposed. Motion passed.

Principal Introduction

Heath welcomed incoming principal, Janine Roy, who will speak at end of meeting.

Recognition of Departing Board Members

Cari Lui (outgoing VP), Rebecca Houck (outgoing co-treasurer), Karen Gigliotti (outgoing communications director), Lauren Haley & Rita Koefed (fundraising directors), Susan Lusty (legislative & facilities), Nicole Siciliano (SEL).

Election of New Officer

Jenna Free

Ankur Kothari motioned to elect Jenna Free as Vice-President for 2016-2017 school year. Aaron Averbuch seconded. Discussion occurred to confirm quorum. All in favor. None opposed. Motion passed.

Announcement of New Directors, Coordinators, Continuing Officers, and Open Positions

New Directors: Mark Stewart & Tiffany Kelly (Communications), Michele Christensen (SEL), Sandra Nanney (Fundraising)

New Coordinators: None

Continuing Officers: Heath Dixon (continuing as President), Ankur Kothari (continuing as VP), Kari Edmondson (continuing as Secretary), and Rick North (continuing as Treasurer)

Open Positions:

Co-treasurer needed.

Auction coordinator needed. Heath explained possibility of restructuring position.

Facilities needed.

Technology needed.

Garden coordinator needed.

Membership coordinator needed.

Parent Volunteer coordinator needed.

2015-2016 Financial Report

End of Year projected surplus of approximately \$18,000.

Overall fundraising is leveling off due to many factors; school population increase, graduation of founding families, and families with multiple children.

2016-2017 Budget Discussion

- Current Year Discussion on Teacher Priorities: instructional specialists (now certificated positions), school counselor (no longer funded by district in 2016-2017), kindergarten tutors (part funded by district in 2016-2017), summer training day (staff with new principal), and sub days decreased in lieu of funding school counselor.
- Instrumental Music & Music Teacher Discussion
- Heath discussed the history of reserves held, recent decrease (3 years ago) to reduce, no change for 2016-2017 school year, possibility of change for future years, and fielded questions.
- Questions fielded for: SEL training, sub days, professional development, budget changes year to year (% , fixed expenses, spontaneous requests), process of requesting budget line items, and explanation of the Launchpad line item function within the budget and spending of the PTSA.
- Significant discussion occurred regarding the changes in specific budget line items for SEL, FOC, and other specific training events.
- Library & Tech Teacher – 3 days per week in library plus partial technology staff person. Historical change of previous 0.5 music position moved to 0.5 technology position. The PTSA funds a 0.5 PCP position, which functions as planning time for primary teachers. Teaching staff determined technology was a better fit for current situation due to lack of designated space for music room and inability to find a good music teacher.
- Discussion regarding function of auction within the overall PTSA fundraising. The auction model allows the greater community to donate goods that can be monetized for PTSA. Communication around social vs. fundraising aspects of the events. Questions arose if Auction Chair isn't found for 2016-2017.
- BLT (Building Leadership Team) functions as a school committee to support the principal within QAE. Recommendation for parent representatives to speak at first PTSA meeting in 2016-2017 to explain their function. Request made for BLT minutes. Janine will find out if the minutes can be published.
- Question regarding specific asks for specific needs within fundraising. Fund Drive would be one avenue to direct funding for particular ideas to increase enthusiasm.

Mikel Kwart motioned to approve the 2016-2017 budget. Karen Gigliotti seconded. One respectfully opposed (Christa Winquist). Motion passed.

Principal Report

Janine Roy shared welcome received by the QAE PTSA community in the past week, expressed excitement about 1st grade PBL symposium, and fielded questions regarding her past teaching and administrative experience. She discussed the Creative Approach Status at QAE, the need for evidence to support the status, waiver granted to QAE in the midst of changes this year, and goals for next year.

Heath adjourned the meeting at 8:58 pm.

Minutes submitted by Kari Edmondson, QAE PTSA Secretary