

QUEEN ANNE ELEMENTARY



QAE PTSA Board Meeting
October 16, 2019
Queen Anne Elementary Cafeteria

Start: 6:39pm

Attendance: See sign in sheet (print out).

Welcome: Sandra Nanney

Sandra started meeting with introduction, history, and guidelines and rules.

Review of the minutes from the June 2019 meeting. Kelly Essmeier motioned to approve the June 2019 meeting minutes. Kay Dumlao seconded the motion. No Discussion. All approved. None Opposed. Motion passed.

QAE PTSA Board Review, Nominations and Elections: Sandra Nanney

Officers/Board Review:

President, Sandra Nanney

Vice President, Reem Santrisi

Secretary, Charlotte Cashill

Treasurer, Kelly Essmeier

Communications Director, Matthew Berger

Communications Director, Mark Stewart

Social Emotional Learning Director, Kelli Baker, Meg Kelly

Social Emotional Learning/Families of Color Director, Kay Dumlao

Facilities Director, Andrea Hildebrandt

Fundraising Director, OPEN

Legislative Director, OPEN

Technology Director, OPEN

Enrichment Director, OPEN

Coordinators:

Community Events Coordinator, Shalini Nilakantan

Garden Coordinator, Andrea Hildebrandt

Volunteer Coordinator, Veronika Ziegler

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Nominations:

- Co Vice President, Brandi Casto
- Assistant Treasurer, Cindy Reiner (Discussion was had re: Co-Treasurer vs. Assistant Treasurer. Cindy agreed to move forward with Assistant Treasurer.)

Discussion and interest in revisiting bylaws and designations. This is to be a topic at the next monthly board meeting.

Officer Nominations Motion: Mark Stewart motioned to approve Brandi Casto for Co-Vice President, and Cindy Reiner for Assistant Treasurer. Kay Dumlao seconded the motion. No Discussion. All Approved. None Opposed. Motion Passed.

The following will act as the bank signator (Home Street Bank Account: 882657):

- President – Sandra Nanney
- Co Vice President - Reem Santrisi
- Co Vice President – Brandi Casto
- Treasurer- Kelly Essmeier
- Assistant Treasurer – Cindy Reiner

Director/Coordinator OPEN roles:

- Fundraising Director, OPEN
- Legislative Director, OPEN
- Technology Director, OPEN - PTSA board is very interested in a Technology Director to evaluate the PTSA POS systems to help potentially consolidate.
- Enrichment Director, OPEN – Kids Co now running this. This role would act as a liaison to Kids Co. Role is now different and there is an opportunity to create the focus of this role.

Voting rights discussed. Coordinator roles do not have voting rights.

Please reach out if interested in any of the above roles.

Discussion regarding the Enrichment class specifics. An overview for each class structure, age range and schedule are desired. Janine Roy to follow up with Kids Co.

2019/2020 Budget Background and Review: Kelly Essmeier, Sandra Nanney

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- SPS fiscal begins 7/1. 2019/2020 budget was voted on in June 2019 to pay and act on commits that start before school year.
- The June 2019 budget serves as an estimate for the next year. In the Fall, PTSA reviews budget with another approval from the general membership.
- Guidance on the budget (Kelly Essmeier): PTSA cannot 'un grant' staffing commitments made in Spring 2019.
- Reviewed Estimated Income/Expenses: [Link to spreadsheet.](#)
- Reviewed Survey Priorities.
- Reviewed Staffing Grants: Specialists, Tutors, Admin roles.
- Discussed the budget history. Board will always work to adapt and modify with the changes of the school.
- Jogathon - \$37K raised. We met the goal! 70% of students participated.
- Reminder: We fundraise for **this current year**. If we are over/under Board adjusts and addresses in general membership meetings.
- Discussed Event Funding: There cannot be direct offsets at events. Shalini to work with Kelly to ensure funding approach is correct.
- Question on Launchpad Resources: Some discretionary funds in launchpad but minimal.
- Discussed Islandwood as a pass-through cost. 4th graders start fundraising in Fall 2019 for Fall 2020.
- Discussed Tech Fees/Subscriptions
- Discussed Curriculum: iReady Math example. This is a specific designation of an option school. QAE can apply for the waiver to try new curriculum. iReady Math is an example of this. This is the 2nd year of usage/funding. All grades/kids using it.
- Discussed supply fee for teachers. To be used at their discretion to elevate their class programs.

Budget Approval Motion: Charlotte Cashill motioned to approve the 2019/2020 budget with the \$9K budget reduction from the October 2019 board meeting which in turn revises the 2019/2020 budget to \$200K. Mark Stewart seconded the motion. No further discussion. All Approved. None opposed. Motion Passed.

Committee Updates

Facilities: Andrea

- Garden is also part of the enrichment classes.

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- There will be a garden onsite at QAE. This year is focused on the vision and planning. Interested in volunteering please reach out.
- Garden is currently at QA P-patch. Don't miss the 10/19 QAE Harvest event. Thanks to all volunteers.
- Looking into a Spiritwear updates and refresh.
- 11/2 Event – collaboration with Green Seattle.

Families of Color: Kay

- FOC focus is on cultural competency and education. There is great research out there on importance of this and childhood development.
- Events Overview:
 - 10/24 – First event. An opportunity to get to know each other and the community.
 - 11/21 Meeting – planning for Winter Celebration slated for 12/5.
 - MLK Day
 - Black Lives Matter
 - Culture Night (2H of school year)
 - Community/Learning Opportunity
- FOC is looking for volunteer support!

Auction: Mary

- Theme: 2020 Vision - A new perspective
- Location: The Collective
- Date: Friday 3/13
- Jen Lovin leading procurement (with a focus on local QA businesses).
- Auction is looking for volunteer support.

Community: Shalini

- Game Night was a success!
- Upcoming Events: More to come.

SEL: Kelly

- Looking to start a book club on diversity and other SEL topics. More to come.

Principal/Teacher Update: Janine

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- Seesaw plug. Janine is starting to flow more communication through Seesaw. Please use.
- A big focus on professional development for all staff (Math, Science, English).
- Looking for volunteer support for the school (beyond classroom).
- QAE playground and outdoor area is a community space in the off hours of school. Benches will be chained down but all are allowed to use.

General Membership next meeting is in January 2020. The first/last meetings always focus on the budget. Agenda will vary for other meetings.

Meeting close: 8:04pm