



MEETING MINUTES

**PROJECT:** Queen Anne Elementary School  
Seattle Public Schools

**PROJECT NO:** 2015917.00

**DATE:** 27 June 2016

**FILE NAME:** 160627 (Community Mtg) - DRAFT.docx

**SUBJECT:** QAE Community Meeting

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**MEETING DATE:** 06 June 2016

**TIME:** 6-8pm

**LOCATION:** Queen Anne Elementary (QAE)

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**ATTENDEES:**

Tom Redman	Seattle Public Schools
Lucy Morello	Seattle Public Schools
Vince Gonzales	Seattle Public Schools
Amy McCue Jessee	QAE, Interim Principal, SDAT
Janine Roy	QAE, Incoming Principal
Richard Kearns	
Kris Garratt	
Ian Stewart	
Christina Stewart	
Joleen Burgess	
Sandra Nanney	
Michael Nanney	
Kari Edmondson	
Mark Taylor	
Gary Reeves	
Joelle Auerbuch	
Karen Lonergen	
Mark Stewart	Parent, SDAT
Gloria Chambers	Community, SDAT
Nancy Buran	QAE, SDAT
Cris Ewing	
Joe Veyera	
Robert Winqvist	
Carrie Clogston	
Aaron Auerbach	
Geness Reichert	Community, SDAT
David Mount	Mahlum
JoAnn Wilcox	Mahlum
Forest Payne	Mahlum
Tod McBryan	Heffron Transportation

The following represents the architect's understanding of discussions held and decisions reached in the meeting. Anyone with amendments to these minutes should notify the author within five (5) days of the minutes date in order to amend as appropriate.

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**ACTION ITEMS**

:: [action item]

ITEM	DISCUSSION	ACTION BY
1.1	<p><b>Project Overview</b></p> <ul style="list-style-type: none"> <li>:: JW presented an overview of the planned project scope (8 new classrooms and a full-size gym), schedule &amp; budget</li> <li>:: JW presented a summary of the SDAT process and outcome, the regulatory and programmatic factors influencing the design process (operating framework), and the district's list of "Attributes for High Achieving Schools"</li> </ul>	
1.2	<p><b>Existing Buildings</b></p> <ul style="list-style-type: none"> <li>:: JW gave a brief overview of the existing buildings and their historic landmark designation, indicating that the school district is planning to self-nominate the brick building.</li> <li>:: JW showed the district "heat map" showing where all QAE students live throughout the district and the relative density in each neighborhood.               <ul style="list-style-type: none"> <li>:: While it is a designated Option School, it is largely a neighborhood school due to the concentration of Queen Anne residents that attend the school</li> </ul> </li> </ul> <p><b>Educational program</b></p> <ul style="list-style-type: none"> <li>:: AJ described QAE's educational model as an Option School               <ul style="list-style-type: none"> <li>:: "As a social and emotional learning school, we live and breathe our relationships with children, help them make better choices, and emphasize positive discipline"</li> <li>:: "We focus on Project Based Learning (PBL), which is infusing love and learning of all common core learning and other aspects of academics into real life applications"</li> <li>:: As a digital learning school, "we are haring what we know, reaching out globally, while also learning essential technical skills"</li> <li>:: Collaboration between students in different grades highly important</li> </ul> </li> <li>:: AJ described how the Five Pillars of QAE that gave context to the design team as they lead the SDAT discussions about the new school. The Five Pillars are:               <ul style="list-style-type: none"> <li>:: We are self-directed learners</li> <li>:: We encourage each other to think critically and learn</li> <li>:: We are concerned, confident and compassionate citizens of the world</li> <li>:: We learn everywhere, we learn together</li> <li>:: We are creative</li> </ul> </li> </ul>	
1.3	<p><b>Site context &amp; analysis</b></p> <ul style="list-style-type: none"> <li>:: JW presented an aerial map of the top of Queen Anne Hill with all the parks and schools (including private) in the neighborhood surrounding QAE.</li> </ul>	

- :: The Crown of the Hill Greenway, which is historically landmarked and is owned and maintained by the parks department, runs along the eastern edge of the QAE site on Bigelow Avenue
- :: JW presented site analysis diagrams illustrating existing tree coverage, sun angles, prevailing winds, and applicable zoning setbacks. One diagram showed desired view corridors from the street to the primary historic facades that would ideally be maintained. Site access diagrams showed the existing Metro bus stops, existing pedestrian site access, existing bus and parent dropoff on Bigelow Ave and existing staff parking on site
- :: The final diagram indicates the primary values that were given highest priority by the SDAT, in addition to maintaining visibility to the main historic facades
  - :: This visibility to the historic character of the existing buildings is important to neighborhood identity

#### 1.4 **Conceptual Design**

- :: JW reiterated the project scope:
  - :: Build an addition with 200 seats (8 classrooms) of permanent capacity and a gymnasium to address current and projected elementary growth in Queen Anne and downtown Seattle, and reduce overcrowding at elementary schools in the area.
  - :: Total capacity of school is planned for 500 students.
- :: JW presented the project's Mission Statement, as composed by Amy Jessee with help from the entire SDAT group:
  - :: Come see the future of Queen Anne Elementary School! Our newly designed space will "wow" you with creative opportunities to encourage children's love of learning! At QAE, students learn everywhere and this new space will help them to finesse their skills in social/emotional development, digital citizenry and project-based learning. At the heart of our redesigned campus, student exploration will be encouraged so that we maximize our students' potentials as 21st Century learners. From the soft outdoor play spaces to the hands-on adaptable classrooms, all students will feel as though they belong here in this unique learning space.

#### 1.5 **Existing site plan**

The two existing historic buildings will remain, the portables will be removed. The north building is referred to as the Brick Building, and the south building is referred to as the Wood Building or the Treehouse

#### 1.6 **Scheme A**

The gym is shown replacing the existing covered play on the south side of the Brick Building. The existing cafeteria would be lightly renovated to serve as the stage to the gym. Monday Morning Meetings, other all-school assemblies and performances could be housed in this space. The existing administration and library would stay in their current location in the Brick Building. Eight new classrooms, likely for Kindergarten and First Grade, are located in a two-story wing attached to the new gym and the Brick Building. A new grass playfield is shown in front of the Treehouse. Staff parking is relocated to the south end of the site, which might

include parent dropoff, but this is to be determined after the preliminary traffic study is completed.

## 1.7 **Scheme B**

While not in the planned project scope, the design team is working with the district to plan for a potential new location for the administration and the library. The two programs are shown in as a two-story addition to the two-story classroom wing. The current locations would be converted to new classrooms. This scheme also shows some moderate renovation to the cafeteria to enlarge the space and add a modest amount of capacity.

## 1.8 **Section**

The scale of the new addition, with the gym and two-story wing, bridges between the single-story Brick Building and the three-story Treehouse. The height of the two-story addition would be at or below the eave line of the Treehouse.

## 1.9 **Questions & Answers**

Two questions were asked regarding seismic safety of the existing buildings:

Is there any requirement for earthquake retrofit of the Treehouse Building?

What retrofitting has been done in the past to assure seismic safety?

- :: FP indicated that an upgrade would likely not be required in either building with the amount of construction scope planned for each. FP answered the latter question incorrectly at the meeting. Both buildings were upgraded in the early 2000's
- :: TR assured that QAE is not in a landslide hazard zone. No schools in Seattle missed a day after the Nisqually earthquake, and SPS keeps up with city code requirements.

With early bell times, has there been consideration for additional exterior lighting?

- :: JW responded that the design process hadn't proceeded far enough to study lighting yet, but that this would be taken into consideration, as well as and night sky/neighbor glare concerns.

With population growth and the capacity of this campus, is the district planning to add a new school, like in South Lake Union, where so many residences are being built?

- :: TR responded that Magnolia will help meet population growth of the neighborhoods just north of downtown. The district does try to predict Birth-5 demographics and plans around those projections.

Where did the \$10.8 million budget come from?

- :: LM responded that BEX IV enrollment projections looked at 1, 5, and 10 year. The emphasis was classroom capacity, particularly with the new class size requirements. BEX IV includes 7 new elementary schools. A cost consultant established the estimated total cost for each project.

Does Scheme B show the main entry to the building shifting to the new addition?  
And if the front door moves, can parents access the Metro stop after walking in with their child?

:: JW responded that moving the administration into the addition would mean moving the front door.

Is there a potential for moving the Metro stop?

:: TM responded that Metro will consider it based on room for bus stop, slopes, etc.

When will we know which scheme the project will move forward with?

:: JW responded that the budget definitely aligns with the scope illustrated in Scheme A. A determination and direction will be made by the district before Schematic Design begins.

The Treehouse is really unique with its classrooms, collaboration, and varied flexible learning opportunities.

:: JW responded that these types of spaces are planned for the new classroom addition, but the details have not been explored at this stage. If there is any potential (in terms of cost) for doing it in the brick building, we will certainly be considering it.